



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

October 19, 2011

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Councilors Jeff Eddins, Terry Gleason, Tim Poirier, and James Roberson.

ABSENT: Mayor Pro Tem Mike Chalk.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Fred Boone, Town Engineer; Jeff Triezenberg, Senior Planner; Jen Currin, Senior Planner; Tracy Pedigo, Public Works Director; Shawn Brown, Public Safety Director; Jimmy Overton, Finance Director; Jenny Richardson, Administrative Assistant; Orlando Soto, Detective; Steve Bailey, Public Safety Officer; Justin Guthrie, Public Safety Officer; Jason Boggs, Fire Lieutenant.

Meeting called to order by Mayor Killen at 7:02 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation given by Councilor Poirier.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda with the following amendment:

MOVE: Contract for Refinancing 2002 General Obligation Bonds from Item V. Consent to Item X. New Business

Motion seconded by Councilor Poirier and carried unanimously.

ITEM II. APPROVAL OF MINUTES

None at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Mayor's Employee Award

Mayor Killen announced Jenny Richardson as the recipient of the Mayor's Employee Award for the third quarter of 2011.

B. Eagle Scout Project

Matthew Cebey-Crecco gave a presentation about his plans to revitalize grounds for the Wendell Senior Center and asked for Council's support by donating materials for the project.

Mayor Killen and Council agreed to support this project.

C. Hope for Teens Program

Holly Atkins, founder of the Hope for Teens program, spoke about addressing bullying among teens.

Councilor Roberson thanked Ms. Atkins and encouraged all to support the Hope for Teens program.

D. Pancreatic Cancer Awareness Proclamation

Mayor Killen proclaimed November as Pancreatic Cancer Awareness Month in Knightdale.

Lori Matteson, pancreatic cancer survivor, spoke about awareness for the disease.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

Personnel Policy Revisions

Approve proposed changes to personnel policy effective immediately and approve reinstating sick leave for any current employee whose sick leave was limited upon hire.

...Motion by Councilor Poirier to adopt the consent agenda. Motion seconded by Councilor Gleason and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

Traffic Signage Amendment
ORD #11-10-19-001

Public hearing opened at 7:22 p.m.

Jennifer Currin, Senior Planner, presented a Town code text amendment regarding traffic signage on Village Park Drive, Big Oak Court, Lauren's Way, and Twin Spires Drive. Ms. Currin recommended closing the hearing after receiving public comment and adopting Ordinance #11-10-19-001.

Holly Atkins, 4601 Smarty Jones Drive, Knightdale, spoke in favor of additional stop signs in the Churchill subdivision.

Steve Sommerville, 506 Jumping Frog Lane, Knightdale, expressed concern about food distributors not being allowed to park along Village Park Drive while making deliveries.

No one else approached.

...Motion by Councilor Roberson to close the public hearing at 7:28 p.m. and to adopt Ordinance #11-10-19-001. Motion seconded by Councilor Eddins and carried unanimously.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. ZTA-9-11 Wireless Telecommunications Update
ORD #11-10-19-002

Senior Planner Jeff Triezenberg reviewed the Land Use Review Board's recommendations for the Wireless Telecommunications zoning text amendment and requested approval and adoption of Ordinance #11-10-19-002.

...Motion by Councilor Eddins to adopt statement of plan consistency and reasonableness of action, to approve ZTA-9-11, and to adopt Ordinance #11-10-19-002. Motion seconded by Councilor Gleason and carried unanimously.

B. First Avenue Phase II
NCDOT Supplemental Agreement

Fred Boone, Town Engineer, explained that an increase of \$28,000 is necessary for phase II of the First Avenue project after design details were finalized and input received from the public and permitting entities.

...Motion by Councilor Gleason to authorize the Town Manager to execute the First Avenue Phase II Supplemental Agreement. Motion seconded by Councilor Roberson and carried unanimously.

C. Contract for Refinancing 2002 General Obligation Bonds

Finance Director Jimmy Overton presented bids received from multiple banks for refinancing the 2002 General Obligation Bonds and recommended awarding the contract to BB&T.

...Motion by Councilor Poirier to award contract to BB&T as presented. Motion seconded by Councilor Eddins and carried unanimously.

...Motion by Councilor Gleason to approve Resolution providing for the Issuance of a General Obligation Refunding Bond Series 2011. Motion seconded by Councilor Roberson and carried unanimously.

...Motion by Councilor Eddins to approve Escrow Deposit with BB&T. Motion seconded by Councilor Poirier and carried unanimously.

ITEM X. NEW BUSINESS

A. Pedestrian Plan Steering Committee Nominations

Planner Jeff Triezenberg recommended appointment of the following individuals to serve on the Pedestrian Plan Steering Committee and asked that Council appoint a member to serve as well:

George Hess
Chuck Piratzky
Dustin Tripp
Ben McDonald
Chris Hills
Tina Cheek
Fred Boone
Chuck Capps
Tracy Pedigo
Jennifer Bryan
Sharon Roberson
Kenneth Withrow
Helen Chaney
Jacqueline Coley
Nancy Redman

Councilor Gleason volunteered to serve on the committee.

Mr. Triezenberg noted that staff continues to search for representation from local schools and from the health industry.

...Motion by Councilor Roberson to appoint the listed individuals to the Pedestrian Plan Steering Committee. Motion seconded by Councilor Poirier and carried unanimously.

B. Architectural Services Exemption

Town Engineer Fred Boone reported that the Town seeks exemption to the Mini-Brooks act to solicit for architectural services for the purposes of developing conceptual scopes and budget estimates for several interior up fit projects.

...Motion by Councilor Poirier to approve the exemption to the Mini-Brooks act. Motion seconded by Councilor Eddins and carried unanimously.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering
No report.

B. Finance
No report.

C. Public Safety
No report.

D. Nominating
No report.

E. Liaison Reports
No report.


Mayor Killen read a letter received from the African American Cultural Festival thanking the Town of Knightdale for support.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

Not at this time.

ITEM XIV. ADJOURNMENT

...Motion by Councilor Poirier to adjourn at 7:58 p.m. Motion seconded by Councilor Eddins and carried unanimously.



Mayor Russell B. Killen

Town Clerk Suzanne M. Yeatts